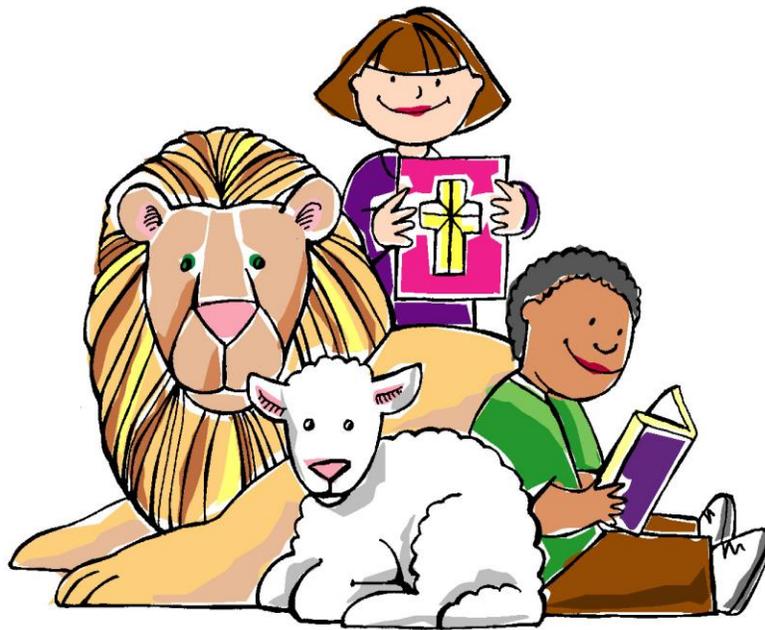


**MANAGEMENT PLAN
FOR
FIRST and SECOND GRADE
2017-2018**



**ST. JOHN'S LUTHERAN SCHOOL
505 E. LAFOLLETTE ST.
P.O. BOX 367
PARDEEVILLE, WI 53954**

Dear Parent(s)/Guardian(s),

It is with pleasure that I welcome your child to my classroom. We can all look forward to a very exciting and rewarding school year. In order to provide your child with the excellent educational climate they deserve, I have developed the following plan that will be in effect at all times.

CLASSROOM RULES:

1. Place **GOD** first in your life:
 - in all you think,
 - in all you say,
 - in all you do.

2. Show **RESPECT** at all times:
 - to **GOD**,
 - to all people,
 - to all creation,
 - to all property.

3. **LOVE**
 - God**
 - your neighbor
 - yourself

4. **LISTEN** when you are being taught.
WORK after you have been taught.
STUDY what you have been taught.

At various times, students will learn in groups. To guide these groups, the following rules have been established:

1. Take turns talking quietly.
2. Listen to each other without interruption.
3. Stay together until everyone is finished.

SCHOOL RULES:

RESPECT THE PROPERTY OF OTHERS

Do not do anything that could cause something in our school or on our playground to break.
Do not write, color, or put stickers on your desks/tables or in our library/school books.

HELP KEEP ALL STUDENTS AND YOURSELF SAFE

Please play safely with classroom toys or playground equipment.
Walk in the school building unless your teacher is leading you in a movement class.
Keep your hands and feet away from other students.
Stones, rocks, snow, or ice balls may not be thrown at school.

“LET ALL THINGS BE DONE DECENTLY AND IN ORDER”

Classes need to line-up when the group is moving from one area of the school building to another.
Whisper voices should be used in bathroom and hallways.
Please put school toys or materials back where they are stored when you're finished using them.

To help put all these school wide rules into practice, the first and second graders have a set of “working” rules. These are repeated every day with actions that assist the children in remembering them.

WORKING RULES:

- Rule number 1:** **RESPECT God!**
RESPECT others!
RESPECT yourself!
RESPECT your school!
- Rule number 2:** **Follow directions quickly!**
- Rule number 3:** **Raise your hand for permission to speak.**
- Rule number 4:** **Raise your hand for permission to leave your seat.**
- Rule number 5:** **Make good choices.**

CLASSROOM CONSEQUENCES FOR BEHAVIOR:

Students will be reminded often that we are each responsible for our own behavior. Self-control will be expected and encouraged. Rehearsing classroom routines and practicing correct behaviors will be emphasized, especially at the beginning of the school year. Students will be shown that misbehavior shows a lack of love and respect for their God as well as the people affected by their behavior. They will be shown that misbehavior is in fact sin which then creates their need for a Savior. They will then be reminded of the love of Christ through forgiveness and the message of the Gospel.

As a visual reminder of attention to behavior choices, students may refer to their “Class Dojo” character. “Class Dojo” is a website designed to keep track of behavior and work habits in the classroom and clearly communicate what is happening with students and their parents. Parents will receive a weekly email with an overview of the week, however, parents may log onto the “Class Dojo” website at any time to get up to date summaries.

Students will gain points on *Class Dojo* for positive behaviors such as being helpful or completing work on time. Each day, we will add up the amount of points earned for the day (minus any negative points), and add them to a running total. Once the class reaches their point goal (set by the teacher and class), they will earn a special activity for the group. The first activity earned will be for everyone. Future special activities will only be given to those who have earned only positive points 60% of the time.

Positive consequences:

- Positive points/post on Class Dojo*
- Verbal praise*
- Stickers*
- Extra center or recess time*
- Lunch with teacher in classroom*
- More freedom or privileges within classroom*
- Movie and/or popcorn for class*
- Special privilege or activity*
- Other various positive perks chosen by students and teacher approved*

Students will lose points on *Class Dojo* by misbehavior and late assignments. If a child loses two points in the same day, they will owe 15 minutes of recess. If they lose three points, they will lose 30 minutes of recess. If they lose 4 points in one day, their parent will be directly contacted by the teacher.

Negative consequences:

Negative points/post on Class Dojo

Time-out

*Loss of recess time inside **or** outside with teacher chosen activity*

Extra work or project

Loss of privilege or center time

Removal from the group

Visit to the principal's office to chat

Severe misbehavior will result in a conference with the parent(s)/guardian(s) and the principal, pastor, and/or the Board of Education.

SCHOOLWORK POLICY:

There should be enough time during the school day for the students to complete any work they are assigned. However, if your child **does** bring schoolwork home, feel free to call me in the event that your child does not understand the assignment. I am willing to help in any way I can. All schoolwork is expected to be complete when your child enters the classroom the following school day. At times there will be work sent home that is truly "homework" designed to be done with a parent or caregiver. Please return these items by the due date.

In the event of an emergency or illness, if a student cannot complete a given assignment (which does happen), the parent(s)/guardian(s) can write a note explaining the emergency. The student will be given adequate time to complete the work without negative consequence.

A child who is sick will be given time to complete work assigned during their absence that is equal to the amount of time missed. (ex: 2 day absence = 2 days to complete work)

Each student will have a "Work Folder" that is to come home daily. One pocket will be for things to "stay at home" and the other for things to "bring back" to school.

Their schoolwork that is to be handed in should be neat in appearance and should contain their name on the appropriate line, or in the upper right-hand corner of the paper. Any time a student hands in a tattered or crumpled paper it will be handed back to be recopied. Any work that receives a failing grade will have D.O. on the top which stands for "Do Over." Work that needs to be done again should be returned the following day.

READING BOOK POLICY:

Reading books or magazines are sent home every Monday-Thursday evening. Practicing the reading of these materials is a vital part of your child's reading development. Some of these books are small so extra care should be taken to keep them in good shape from year to year. They will come home in an envelope to provide a little extra protection and should be returned to the envelope when not being read to a parent. A “sticky” note will be provided for you to sign that the reading took place.

Books need to be **read** and **returned daily** for our next reading class. A new book will **not** be issued to your child until the previous book is returned to school. If a child forgets to bring their book back to school, he/she will lose 5 minutes of recess time to help them remember to return it the next day.

Lost books will be charged a \$5.00 replacement fee.

I have written these guidelines in order to provide an efficient and effective learning environment for your child(ren). Please read this through, discuss it with your child(ren), and return the following page to school by registration night or by the end of the first week of school. If you have any questions or comments, please feel free to contact me. Please keep the school in your prayers and thank you for your support.

Yours in Christ,

Ms. Noreen Wilson

Please sign and return this page at registration.

I have read your Classroom Management Plan and discussed it with my child(ren).

Parent(s)/Guardian(s)

Signature: _____

Child(ren)'s Name:

Date: _____

Comments: