

# St. John's Lutheran School



Classroom Management Plan  
4K and Kindergarten  
2019-2020

Dear Parents and Guardians,

Welcome to St. John's Lutheran 4K and Kindergarten! I look forward to working with your child this school year. Proverbs 22:6 commands us to "train a child in the way he should go, and when he is old he will not turn from it." The purpose of our school is to assist parents in following this command. In order to create a successful learning environment for all children, we must have rules to guide us through our day.

**The following rules have been established for our classroom:**

1. Place GOD first in your life:
  - in all you think,
  - in all you say,
  - in all you do.
2. Show RESPECT at all times:
  - to God,
  - to all people,
  - to all creation,
  - to all property.
3. LOVE
  - God,
  - your neighbor,
  - yourself.
4. LISTEN when you are being taught.  
WORK after you have been taught.  
STUDY what you have been taught.

**The following rules have been established for our school:**

RESPECT THE PROPERTY OF OTHERS.

- \* Do not do anything that could cause something in our school or on our playground to break.
- \* Do not write or color on your desks/tables or in our library/school books.

HELP KEEP ALL STUDENTS AND YOURSELF SAFE.

- \* Please play safely with classroom toys or playground equipment.
- \* Walk in the school building unless your teacher is leading you in a movement class.
- \* Keep your hands and feet away from other students.
- \* Stones, rocks, snow or ice balls may not be thrown at school.

"LET ALL THINGS BE DONE DECENTLY AND IN ORDER."

- \* Classes need to line up when the group is moving from one area of the school building to another.
- \* Whisper voices should be used in bathrooms and hallways.
- \* Please put school toys or materials back where they are stored when you're finished using them.

## Classroom Incentives and Consequences

Since this is many children's first experience in a classroom either as a 4K student or all day as a Kindergarten student, the focus of our discipline will be on teaching, practicing, and encouraging behavior that follows the rules outlined above while learning from times behavior does not follow the rules. As situations arise they will be handled with both Christian love and forgiveness. While we strive to be perfect in our daily lives, we know that we fall short. Children will realize that they sin when they do not follow the rules, which creates their need for a Savior. They will be encouraged to repent of their sins and ask for forgiveness, which they will receive from their classmates, myself, and most importantly - their Lord. Prayer will always conclude our discussion regarding behavior in the classroom. It is my hope that your child will learn to handle their life problems-now in school and as they grow-in this same manner.

Our classroom will also use a tool called Class Dojo to keep track of classroom behaviors. Class Dojo is a website designed to keep track of behavior and work habits in the classroom and clearly communicate what is happening to parents. Parents will receive a weekly email with an overview of their child's week; however, parents can log onto the Class Dojo website or download the free app at any time to get up-to-date summaries. Please take the time to review your child's day and discuss what went well and what needed improvement. Talking with your child about their behavior that day is a great way to help reinforce the lessons we are trying to teach at school. Be sure to praise your child for appropriate behavior and discuss, practice, and pray about ways to show better behavior when misbehavior has occurred. At times you may need to have consequences at home if your child is consistently losing points for the same behavior. Good communication is an important part of your child's learning experiences, and I will contact you when your child has shown positive, appropriate behavior, and also when your child is struggling with negative behavior so that together we can help your child. If you have questions or concerns about your child's specific behaviors, I will gladly talk with you.

Because children need visual reminders to help them learn and remember the classroom and school rules, your child will be able to see his/her Class Dojo character throughout the day. The following consequences will be in place to help your child further learn from positive and negative behavior:

- \* Students will have the opportunity to gain points on Class Dojo with positive behavior, completing work on time, and following the classroom and school rules.
- \* Students who follow the classroom and school rules will also be rewarded with verbal praise, stickers, treats, and special activities.
- \* Students will lose points on Class Dojo from misbehavior, late assignments, and not following the classroom and school rules.
- \* Each day we will add up the total number of students who had more positive points than negative points and add them to a running total. Once we reach our point goal, we will do something special in class. This may be playing a favorite game, spending extra time in the gym, watching a movie, or eating ice cream.
- \* If a serious matter occurs, the student will go to the principal's office to discuss the matter with him. The parents will be contacted by me to discuss what happened and how we can work together to fix the situation.
- \* Any severe misbehavior will result in a meeting with the principal, parents/guardians, pastor, and/or the Board of Education.

I will also be using a card system to help the students learn about negative behavior and have the chance to make better choices before they lose a point on Class Dojo. The card system will be set up as follows:

1. Green card (Ready to Learn) - Every student will start on this card at the beginning of the day.
2. Blue card (Think about It) - After a verbal warning about a specific negative behavior, the student will change their card.
3. Yellow card (Make Better Choices) - The student will have one more chance to correct the negative behavior before losing a point on Class Dojo.
4. Orange card (Warning!) - The student failed to correct the negative behavior so they will lose a point on Class Dojo and also lose 5 minutes of recess.
5. Red card (Trouble!) - The student still has not corrected the negative behavior so they will lose another point on Class Dojo and lose 10 minutes of recess.

Serious behavior like hurting a friend will result in changing the card to orange or red right away along with losing a point on Class Dojo. After we have a chance to learn and practice examples of positive and negative behaviors, I will take away the blue card so students will only have 1 warning before they lose a point on Class Dojo and lose recess time.

### **Schoolwork Policy**

Each child will bring home two folders daily. One folder will contain two sides—one will be for things to stay at home (projects, corrected work, School News, book orders, etc.); the other side will be for things to bring back to school (unfinished school work, permission slips, etc.). The second folder will contain the weekly Bible lessons. Please take the time to review the Bible lesson and do the activities that are found on these pages with your child because it is a great way to reinforce what your child learned at school. It also shows your child that learning about Jesus is an important thing to do at home, too. There will also be memory work assigned weekly. 4K students will learn it the best they can, but Kindergarten students will be required to say their memory work to me at school. There will be Bible passages due on Wednesdays and hymn or song verses due on Fridays. These will be listed in my section of the weekly School News.

There should be enough time during the school day for the students to get a good start (if not finish) with their work. At times there may be a math or reading sheet sent home with Kindergarten students for additional practice. Kindergarten students will also be completing a Social Skills curriculum throughout the year which will have a weekly assignment that they will complete with their parents. If your child does bring schoolwork home, feel free to call or message me if your child does not understand the assignment. I am willing to help in any way I can.

All schoolwork is due at the beginning of the next school day. If your child does not have their schoolwork complete, they will lose a point on Class Dojo and will also be required to finish the work at school during recess or center time. If your child forgets an assignment at home or loses the assignment, they will need to do it again at school. A child who is sick will be given time to complete work assigned during their absence that is equal to the amount of time missed. (ex: 2 day absence = 2 days to complete work).

## **Reading book policy**

In Kindergarten, reading books and word sheets will be sent home every Monday-Thursday evening. This will start towards the beginning of the school year. Having your child read these materials to you at home is an important part of your child's reading development. Some of these books are small so extra care should be taken to keep them in good shape from year to year. They will come home in an envelope for extra protection and should be returned to school in the same envelope. There will be a reading sheet to sign which will let me know how the reading practice went at home. The reading envelopes need to be returned daily for our next reading class. A new book will not be issued to your child until the previous book is returned to school. Lost books will be charged a \$5.00 replacement fee.

As God has brought us together at this important milestone in your child's life, I pray that together we will be able to "Train a child in the way he should go..." . Please discuss these guidelines with your child, sign, and return the next page on the first day of school. If you have any questions, please call, email, or text.

In Christ's service,

Jill Schultz

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I have read your Classroom Management Plan and have discussed it with my child(ren).

Parent/Guardian Signature: \_\_\_\_\_

My parent/guardian has discussed the Classroom Management Plan with me.

Student(s) Signature (do your best! 😊): \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_